

Student Transportation Service Consortium of Grey-Bruce

Procedures

**Bluewater District School Board
Bruce-Grey Catholic District School Board**

TCP-B013

Procedure Title: BUS SAFETY PATROLLERS	Approved: June 3, 2013 Updated: September 29, 2016
Related Forms	Related Policies BWDSB <ul style="list-style-type: none"> • Procedure AP 6502-D Transportation – Bus Safety BGCDSB <ul style="list-style-type: none"> • Policy BP: 7-6 Transportation (amendment pending to include Bus Safety Patrollers)

<p>Intent: Define the procedure and responsibilities for the bus safety patroller program of Consortium member boards. Member boards are all invited to participate in this program supported by CAA and local police community service officers.</p>
<p>Stakeholders: Bus Operators, Consortium, Public, School,</p>
<p>Procedure:</p> <p>Bus Safety Patrollers -</p> <ul style="list-style-type: none"> • on each bus carrying elementary students, including transfer buses, it is suggested two bus safety patrollers will be assigned where practical • bus safety patrollers will be responsible through the bus driver to the principal or designate • bus safety patrollers (including substitutes) will be trained each year using the CAA School Bus Safety Patrol Program regardless of prior training <p>Bus Safety Patroller Responsibilities -</p> <ul style="list-style-type: none"> • model expected behaviours while waiting for and riding on the bus • assist the bus driver in transporting students in a safe and orderly fashion • keep passengers calm in emergencies and assist with evacuations if necessary • report students who ignore their instructions to the bus driver <p>Bus Safety Patroller Training -</p> <p>All schools use the CAA School Bus Safety Patrol Program</p> <ul style="list-style-type: none"> • a District system coordinator (administrator) will be responsible for coordinating the partnership between all Consortium member board schools, CAA and local police community service officers. The coordinator will oversee the implementation of the CAA School Bus Safety Patrol program. The District administrators share this assignment amongst themselves with varying terms. • There are nine areas defined for the purposes of conducting training. An administrator from one of the boards assumes responsibility for the area. The areas are: <ul style="list-style-type: none"> ○ Walkerton, ○ Durham, ○ Hanover, ○ Saugeen Shores, ○ Hepworth and north, ○ Thornbury/Meaford, ○ Flesherton/Dundalk/Ayton/Chatsworth, ○ Owen Sound ○ Kincardine. • the system coordinator provides police services with a system calendar • area administrators are responsible for the selection of an area representative(s) from amongst themselves who will co-ordinate the training at the local level - this person shall be present at training • area administrators will establish a training date in co-operation with the community services officer • the training will take place annually as early as possible but no later than October 31 <p>Bus Safety Patroller Selection -</p>

- principals are responsible for the selection of student volunteers and may consider recommendations from bus drivers
- student volunteers must have reached a minimum of age 11
- selection characteristics for volunteers include demonstration of responsibility, punctuality, dedication, enthusiasm and self-confidence
- parents/guardians must be informed of the role and responsibilities and give consent for their child's involvement as a bus safety patroller
- in selecting bus patrollers, consideration should be given to their location on the bus route (ie: avoid choosing students who are last on in the morning or first off in the afternoon)
- when students from multiple schools travel on a bus, the principals from each school will jointly determine the bus patroller designations

Bus Safety Patrol Administration at School Level -

The administrator or designate will:

- act as a patrol supervisor
- determine patroller staffing - allow for last minute substitutions, absent patrollers, etc.
- monitor patrol activities and equipment requirements
- hold regular patrol meetings
- ensure student body complies with patrol procedures
- discipline and or dismiss unsatisfactory patrollers
- ensure any new patrollers throughout the year receive training

Transportation Consortium –

- Will maintain a list of trained patrollers. This list will be available to schools and bus operators on BPWeb.